

BOMI Instructor Application



The following information is required of all instructors for BOMI courses, whether delivered by BOMA Locals, corporate sponsors, or through BOMI collaborative virtual learning format. In addition to completing this form, please provide BOMI with a current resume. Send to: Lori Nichols at lnichols@bomi.org.

Personal Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Home Phone: _____ Cell Phone: _____

Home E-mail Address: _____

Birth Date: _____ Do you **prefer** BOMI to contact you at: ☐ **Work** ☐ **Home**

Employer Information

Title: _____ Employer: _____

Work Location: _____ E-mail Address: _____

Work Phone: _____ Fax Number: _____

Work Address: _____
Street Address Suite

_____ *City State ZIP Code*

General Educational Background: (Please check all that apply)

- | | | | |
|---|--|---|------------------------------|
| <input type="checkbox"/> RPA | <input type="checkbox"/> FMA | <input type="checkbox"/> SMA | <input type="checkbox"/> SMT |
| <input type="checkbox"/> Associate Degree (A.A./A.S.) | <input type="checkbox"/> Bachelors Degree | <input type="checkbox"/> Masters Degree | |
| <input type="checkbox"/> Doctorate (Ph.D./Ed.D.) | <input type="checkbox"/> Law Degree (J.D.) | <input type="checkbox"/> C.P.A. | |
- ☐ College/University Name: _____
- ☐ Other/Certificates held (please list) _____
- _____
- _____

Please list your Professional Association Memberships: (active and current only)

List the professional accomplishments you have achieved in the commercial property industry (for example: awards, publications, and promotions).

Are you fluent and able to teach (read & write) in any other language? (Please select a level to all that apply)

English

Spanish

Chinese

Russian

☐ Other / (Please Specify)

Are you willing to travel to teach? (check one)

☐ Yes

☐ No

If yes, please check all that apply. I am willing to travel:

☐ Regionally, in my local area

☐ Nationally, throughout the country

☐ Internationally

Real Estate Board Membership

Are you a member of a Real Estate Board?

☐ Yes

☐ No

If so, where?

Sales License Number:

Expiration Date:

Sales Licensing State:

Broker License Number:

Expiration Date:

Broker Licensing State:

Has your license ever been suspended or revoked?

☐ Yes

☐ No

Are you interested in other types of delivery methods: (Please check all that apply)

☐ Classroom

☐ Guest Speaker/Seminar

☐ Webcast/Webinars

☐ Online/Instructor Led

☐ Blended Learning (Part Classroom/Part Online)

Have you ever attended a BOMI Instructor Development Workshop? (check one)

☐ Yes

☐ No

If so, where?

List any other adult education or train-the-trainer programs you have taken.

Years of experience in adult education: _____

Teaching Experience: (Please check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> High School | <input type="checkbox"/> College/University |
| <input type="checkbox"/> Union Training Programs | <input type="checkbox"/> Corporate Training Programs |
| <input type="checkbox"/> BOMI International | <input type="checkbox"/> BOMA Local |

Other Professional Real Estate Associations/Organizations

- | | | | |
|---|-------------------------------|-------------------------------|-------------------------------|
| <input type="checkbox"/> IREM | <input type="checkbox"/> CCIM | <input type="checkbox"/> IFMA | <input type="checkbox"/> SIOR |
| <input type="checkbox"/> Other (Please specify) _____ | | | |

Describe all teaching experiences (For example those within chapters, seminars, colleges, local boards, etc.)

What do you feel are your qualifications for teaching BOMI courses?

Please explain your reasons and expectations for wanting to teach for BOMI.

Provide a summary of business activities over the past three years. Please give a short description of your current responsibilities/business activities.

BOMI courses you are teaching or interested in teaching:

Air Handling, Water Treatment, and Plumbing Systems

Asset Management

Boilers, Heating Systems, and Applied Mathematics

Budgeting and Accounting

Building Design and Maintenance

The Design, Operation, and Maintenance of Building Systems, Part 1

The Design, Operation, and Maintenance of Building Systems, Part 2

Electrical Systems and Illumination

Energy Management and Controls

Environmental Health and Safety Issues

Ethics Is Good Business® ShortCourse

Facilities Planning and Project Management

Fundamentals of Facilities Management

Law & Risk Management

Leasing and Marketing for Property Managers

Managing the Organization

Real Estate Investment and Finance

Refrigeration Systems and Accessories

I hereby authorize representatives of BOMI to independently verify the above information:

☐

Yes

☐

No

Print Name:

Signature:

Date:
