

Administrative Competency TRANSFER OF CREDIT APPLICATION



Credit for the courses listed below can be transferred between BOMI International designation programs. Please indicate the program in which you were enrolled, when each course(s) was completed, and identify the program to which you would like the credit(s) transferred.

THERE IS NO FEE TO TRANSFER CREDITS; HOWEVER, THERE IS AN ENROLLMENT FEE IF YOU ARE NOT CURRENTLY ENROLLED IN THAT PROGRAM. Please contact BOMI International for current [enrollment fees](#).

GENERAL INFORMATION

Mrs. Ms. Mr. Current Date BOMI International ID#

First Name Middle Name Last Name

Preferred E-mail Alternative E-mail

Ship Coursebook(s) to: Office Home Mail Correspondence/Grades to: Office Home

OFFICE

PLEASE FILL OUT BOTH ADDRESSES (NO PO BOXES)

HOME

Your Title Address

Company Name Line 2

Address City State Zip Code

Line 2 Home phone

City State Zip Code

Phone Fax Number

*Coursebooks are not included with transfer of credit. To purchase, please contact BOMI International.

COURSE/PROGRAM INFORMATION

- Completion of RPA®/FMA® *The Design, Operation, and Maintenance of Building Systems, Part I & Part II* receives credit for SMA® *Building Design and Maintenance*.
- Completion of 5 Technical SMT® courses plus SMA® *Building Design and Maintenance* receives credit for RPA®/FMA® *The Design, Operation and Maintenance of Building Systems, Part I & Part II*.

Enrolling in my 2nd, 3rd, etc. program (\$100 fee). Check one: RPA® FMA® SMT®/SMA®

PAYMENT

Check (make payable to BOMI International)

VISA MasterCard American Express

CVV Code AMEX 4 Digit Code

Card Number Expiration Date

Billing Address

Name on Card

Signature _____

NOTE: For security reasons, please do not fax or e-mail form with credit card information.

TOTAL AMOUNT DUE

YOU WILL RECEIVE WRITTEN CONFIRMATION ONCE YOUR REQUEST HAS BEEN PROCESSED