# DESIGNATION PROGRAM REQUIREMENTS

## Real Property Administrator (RPA®)

7 Required Courses + 1 Elective Course + Experience Requirement

**Required Courses**
- Budgeting and Accounting
- Law and Risk Management
- Real Estate Investment and Finance

**Elective Courses (choose one)**
- Asset Management
- Leasing and Marketing for Property Managers
- Managing the Organization

## Facilities Management Administrator (FMA®)

6 Required Courses + 2 Elective Courses + Experience Requirement

**Required Courses**
- Facilities Planning and Project Management
- Fundamentals of Facilities Management

**Elective Courses (choose two)**
- Asset Management
- Managing the Organization
- Real Estate Investment and Finance

## Systems Maintenance Technician (SMT®)

5 Required Courses

**Required Courses for SMT® and SMA® Designations**
- Air Handling, Water Treatment, and Plumbing Systems
- Boilers, Heating Systems, and Applied Mathematics
- Electrical Systems and Illumination
- Energy Management and Controls
- Refrigeration Systems and Accessories

## Systems Maintenance Administrator (SMA®)

8 Required Courses + Experience Requirement

**Required Courses for the SMA® Designation**
- Building Design and Maintenance
- Environmental Health and Safety Issues
- Managing the Organization

## High-Performance Sustainable Buildings (BOMI-HP®)

3 Required Courses

**Required Courses**
- High-Performance Sustainable Building Investments
- High-Performance Sustainable Building Practices
- High-Performance Sustainable Building Principles

Several BOMI International designation courses are offered in a Canadian version through BOMI Canada. Visit [www.bomicanada.com](http://www.bomicanada.com) for course information.