

Competency

Your current credentials can earn you valuable course credits!

For U.S. Students Only

What Is Competency?

BOMI International recognizes that many professionals bring to their jobs education and experience that relates to one or more of BOMI International's courses. The Competency Program was established as a way for these individuals to apply their industry knowledge directly to BOMI International designation programs.

Students can receive credit through the Administrative, or Cluster Competency options.

How Can I Earn Competency Credit?

There are two methods of applying for Competency credit.

1. **Administrative Competency:** Application process by which a student is given credit for completion of specific academic courses from accredited colleges or universities or the equivalent in ACE college credit hour recommendations and/or completion of certain professional training programs.
2. **Cluster Competency:** Application process by which a student is given credit for a group of BOMI International courses based on academic and professional achievements. (This program CANNOT be combined with any other Competency option.)

Can I Receive Competency Credit for ALL of BOMI International's Courses?

Students can receive Competency credit for a maximum of 3 courses in the Real Property Administrator (RPA®) and 3 courses in the Facilities Management Administrator (FMA®) programs. Students may also receive Competency credit for a maximum of two Systems Maintenance Technician (SMT®) courses and one of the remaining Systems Maintenance Administrator (SMA®) courses.

BONUS: Some Cluster Competency guidelines will allow you to receive credit for MORE than the maximum courses allowed.

See "CLUSTER COMPETENCY" for more details. Cluster Competency MAY NOT be combined with any other Competency options.

The following guidelines describe specific requirements within each Competency option. These requirements are subject to review, further definition, and change. All Competency credit is awarded at the final discretion of BOMI International's Competency Committee. If you have any questions, contact the Customer Development Team at 1-800-235-BOMI (2664).

The information contained in this brochure is current as of 1/2015.

Administrative Competency Guidelines

Administrative Competency is an application process by which a student is given credit for completion of specific academic courses from accredited colleges or universities and/or completion of certain professional training programs. The **Administrative Competency Guidelines** are not flexible. Students must meet the exact criteria to receive BOMI International credit. Guidelines achieved more than 7 years prior to the date application is made will not qualify for Competency credit. Does not include course-book, however, you may purchase the coursebook by contacting BOMI International.

<i>Approved Guidelines</i>	<i>Eligible Courses</i>	<i>Cost</i>
Successful completion of BOMI International courses <i>The Design, Operation, and Maintenance of Building Systems, Parts I and II</i>	Building Design and Maintenance	FREE
Successful completion of BOMI International's SMT® Designation plus the SMA® course <i>Building Design and Maintenance</i>	The Design, Operation, and Maintenance of Building Systems, Parts I & II	FREE
Architectural Degree from a four-year accredited college or university or licensed architect	The Design, Operation, and Maintenance of Building Systems, Part I	\$225.00
Six college credit hours of finance courses from an accredited college or university or the equivalent in ACE college credit hour recommendations (MUST INCLUDE A FINANCIAL MANAGEMENT COURSE)	Real Estate Investment and Finance	\$225.00
Six college credit hours in the environmental discipline from an accredited college or university or the equivalent in ACE college credit hour recommendations	Environmental Health and Safety Issues	\$225.00
CPA Designation	Budgeting and Accounting	\$225.00
Six college credit hours in accounting courses from an accredited college or university or the equivalent in ACE College credit hour recommendations	Budgeting and Accounting	\$225.00
Three Non-Introductory college credit hours each of Law and Risk Management courses from an accredited college or university or the equivalent in ACE College credit hour recommendations	Law and Risk Management	\$225.00
Professional Engineer/Mechanical	The Design, Operation, and Maintenance of Building Systems, Part I	\$225.00
MAI Member Appraisal Institute	Real Estate Investment and Finance	\$225.00
CLS Certified Leasing Specialist	Leasing and Marketing for Property Managers	\$225.00
SIOR Society of Industrial Office Realtors	Leasing and Marketing for Property Managers	\$225.00
CIH Certified Industrial Hygienist	Environmental Health and Safety Issues	\$225.00
Six college credit hours in electrical engineering from an accredited college or university or the equivalent in ACE college credit hour recommendations	Electrical Systems and Illumination	\$200.00
Utah Electrical Licenses (Includes Residential Journeyman, Journeyman Electrician, Residential Master)	Electrical Systems and Illumination	\$200.00
Professional Engineer/Mechanical or Electrical	Boilers, Heating Systems, and Applied Mathematics Electrical Systems and Illumination	\$400.00
EIT Engineer in Training	Boilers, Heating Systems, and Applied Mathematics Electrical Systems and Illumination	\$400.00
Successful Completion of the Northwest Energy Efficiency Council's (NEEC) Building Operator Certification Level 1 (BOC 1) and Level II (BOCII) programs	Energy Management and Controls Electrical Systems and Illumination	\$400.00
Six college credit hours in Business Administration, Business Management, and/or Business Communications from an accredited college or university or the equivalent in Ace college credit hour recommendations. No more than 3 credit hours may be introductory courses.	Managing the Organization	\$225.00

Cluster Credit Guidelines

Cluster Competency is an application process by which a student is given credit for a group of BOMI International courses based on academic and professional achievements. (This program CANNOT be combined with any other Competency Options.) Guidelines achieved more than 7 years prior to the date application is made will not qualify for Competency credit. Does not include coursebook, however, you may purchase the coursebook by contacting BOMI International.

Policies

- Subject Matter Experts, and/or Instructor Competency credit will not be awarded for any course which has been attempted and failed by a student. In all instances the student will be required to retake the course exam to earn credit. THERE ARE NO EXCEPTIONS TO THIS RULE.
- Guidelines for Administrative, Cluster, Instructor, Subject Matter Experts Competency credit must have been completed/earned within 7 years prior to the application date. Guidelines achieved more than 7 years prior to the date application is made will not qualify for Competency credit.
- In order to apply course credit toward any academic Administrative Competency guideline, the student must earn a grade of “C” or better.
- Competency application fees are NON-REFUNDABLE.

