

Real Property Administrator (RPA®)

7 Required Courses + 1 Elective Course + Experience Requirement

Required Courses

- Budgeting & Accounting* ●
- Law & Risk Management* ●

Facilities Management Administrator (FMA®)

7 Required Courses + 1 Elective Course

Required Courses

- Facilities Planning and Project Management*
- Technologies for Facilities Management* ●

Required Courses for RPA and FMA Designations

- Environmental Health and Safety Issues* ● ▲
- Ethics Is Good Business® ShortCourse™* ■
- Real Estate Investment and Finance* ●
- The Design, Operation, and Maintenance of Building Systems, Part I* ▲
- The Design, Operation, and Maintenance of Building Systems, Part II* ▲

Elective Courses (choose one)

- Asset Management*
- Fundamentals of Real Property Administration*
- Leasing and Marketing for Property Managers*
- Managing the Organization*

Elective Courses (choose one)

- Asset Management*
- Fundamentals of Facilities Management*
- Managing the Organization*

Systems Maintenance Technician (SMT®)

5 Required Courses

Systems Maintenance Administrator (SMA®)

8 Required Courses + Experience Requirement*

Required Courses for SMT and SMA Designations

- Air Handling, Water Treatment, and Plumbing Systems* ▲
- Boilers, Heating Systems, and Applied Mathematics* ▲
- Electrical Systems and Illumination* ▲
- Energy Management and Controls* ▲
- Refrigeration Systems and Accessories* ▲

* Applies to students who enroll 1/1/2011 and after

Required Courses for the SMA Designation

- Building Design and Maintenance* ▲
- Environmental Health and Safety Issues* ● ▲
- Managing the Organization*

SMA graduates pursuing an RPA or FMA designation are eligible to receive transfer credit for *The Design, Operation, and Maintenance of Building Systems, Part I* and *Part II*. RPA and/or FMA graduates pursuing an SMA designation are eligible to receive transfer credit for *Building Design and Maintenance*. Completion of *Environmental Health and Safety Issues* applies to RPA, FMA, and SMA designation programs.

With the exception of *Managing the Organization* (currently under review), the American Council on Education's College Credit Recommendation Service (ACE CREDIT) has evaluated and recommended college credit for all BOMI International designation courses. For more information, visit the ACE CREDIT website at <http://acenet.edu/acecredit>.